

**EBONYI STATE COLLEGE OF EDUCATION**

**P.M.B. 002, IKWO EBONYI STATE, NIGERIA**

**INVITATION TO TENDER FOR 2015- 2018 (MERGED) TERTIARY EDUCATION TRUST FUND LIBRARY INTERVENTION AT THE COLLEGE PREMISES, ONUEBONYI -ECHARA, IKWO.**

**1.0 INTRODUCTION**

In compliance with the requirements of the Public Procurement Act 2007, EBONYI STATE COLLEGE OF EDUCATION, IKWO wishes to invite interested, competent and reputable contractors with relevant experience and track record for submission of financial bids for the merged Tertiary Education Trust Fund (TETFUND) 2015-2018 Projects.

S/N;	DESCRIPTION	TETFUND CODE
Lot 1	Procurement of 3,399 Nos of Various Titles of Books, References and Journals	TETF/COE/IKWO/LIB/15-18/01
Lot 2	Procurement of 458 Nos Additional Books and Journals	TETF/COE/IKWO/LIB/15-18/02
Lot 3	Procurement of Multimedia Facilities/Equipment;	TETF/COE/IKWO/LIB/15-18/03-17

**3.0 ELIGIBILITY REQUIREMENTS**

- (i) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) Including Forms CAC2 and CAC7;
- (ii) Evidence of last three (3) years valid Tax Clearance Certificate (2016, 2017 and 2018) Expiring on 31 December 2019;
- (iii) Evidence of Current Pension Compliance Certificate valid till 31 December 2019;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December 2019
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December 2019;

(vi) Evidence of Registration on the National Database of Federal contractors, consultants and Service Providers by submission of current interim Registration Report (IRR) Expiring on 31/1/2020 or valid Certificate by Bureau of Public Procurement (BPP);

(vii) Sworn Affidavit:

disclosing whether or not any officer of the relevant committees of Ebonyi State College of Education, Ikwo or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

That no Director of the company has been convicted in a court of law of any country for criminal offences.

(viii) Company's Audited Account for the last three (3) years (2016, 2017 and 2018);

(ix) Evidence of financial capacity to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for execution of the project when needed;

(x) Company profile with Professional qualification, if any.

(xi) Verifiable documentary evidence of at least three (3) similar projects done in the last five (5) Years including Letters of Award, Valuation Certificates, Job Completion Certificates and photographs of the projects;

(xii) Lot 3: Letter of Authorisation as representative of the Original Equipment Manufacturer(s)

(xiii) All documents for submission must be transmitted with a Covering/Forwarding letter written with the company/firm's letter Head paper bearing among others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No) and e-mail address. The Letter Head paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page duly signed by the authorized officer of the Firm.

#### **4.0 COLLECTION OF TENDER DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from Procurement office on evidence of payment of a non-refundable tender fee of N10, 000.00 per Lot to the College.

#### **5.0 SUBMISSION OF BIDS DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Provost, EBONYI STATE COLLEGE OF EDUCATION, IKWO and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than **12:00 noon on Monday, 10 February, 2020.**

#### **6.0 OPENING OF TECHNICAL BIDS**

Only the submitted Technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 10 February, 2020** at the College’s premises (Administration Block). Bidders, their representatives, CSOs, professional bodies and the public are invited to attend the public opening. All enquiries should be directed to the Office of the Registrar of the College.

#### **7.0 GENERAL INFORMATION**

- (i) The advertisement for Invitation to Tender shall neither be construed to be a commitment on the part of the College, nor shall it entitle any company to make any claim whatsoever and/or seek any indemnity from the Institute by virtue of any response to the said advertisement;
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) All costs will be borne by the bidders;
- (iv) Only pre-qualified bidders at technical evaluation will be invited at a later date for Financial bids opening, while the financial bids of un-successful bidders will be returned un-opened
- (v) The College is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at anytime without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**Signed**

**Mrs. Chinyere R. Ayama Registrar**